



POLICY - Establishing Service Locations for the Bookmobile & Bookmobile Jr

I. Purpose

Goal II of the Library's Plan for Service is "to provide direct library service to residents of areas taxed by the county for library service." Since its inception in 1968, the Bookmobile has provided continuous service to areas that do not support permanent library facilities.

II. Context

In order to maximize service, the Bookmobile schedule is designed to provide service in the locations where it is most needed, at times when it is most convenient, while minimizing the amount of time devoted to travel.

III. Criteria for Establishing and Continuing Bookmobile Service Locations

- A. Service points in Dane County will have priority in establishing the Bookmobile schedule.
- B. Stops that cannot be integrated into the travel pattern of existing stops in an efficient way will be discouraged.
- C. Discontinuation of service will be considered for stops with less than 5 borrowers.
- D. Where Bookmobile use no longer justifies the time spent at a particular location, the stop time will be reduced or discontinued.
- E. Attempts will be made to schedule visits to communities when school-age children are available and able to visit.
- F. Extenuating circumstances may justify the continuance of service at a location which does not meet the above general requirements. Such exceptions will be brought to the attention of the library board.

Adopted September 19, 1988. Amended December 7, 2000. Reviewed March 7, 2002. Amended March 31, 2005. Reviewed August 7, 2008. Amended September 5, 2013. Amended May 2, 2016. Amended September 4, 2025.